CSO participation at HRC45
14 September - 6 October 2020
For detailed information please read the information note available here (subject to change).

Do you plan to attend HRC45?

Are you in Geneva or are you coming to the session?

Do you want to make oral statements during the session?

Follow this section via webinar.

Are you in Geneva OR are you coming to the session?

You are required to register for the session even if you carry an annual badge.

Are you in Geneva OR are you coming to the session?

Follow these steps for inspection participation.

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UNOG Society will issue one generic badge (“Creating secondary badge”) for each NGO registered through UNOG in addition to the personal badge.

Use INDICO for the accreditation.

This is required for BOFM in person and video participation.

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This is required for BOFM in person and video participation. The registration will open on 31 August 2020.

Do you want to make oral statements during the session?

Follow CAREFULLY these steps to submit a pre-recorded video statement.

ATTENTION! The online registration procedure is the same for statements delivered by video message and for statements delivered in person.

STEPS:

1. Have you created a new account?

Yes

No

Yes

No

Follow the session via webinar.

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STEP 1. Enter the name of the speaker and upload the following file:

1. The transcript of the statement;
2. A scan of the passport of the speaker;
3. The accreditation letter of the speaker;
4. The video file.

ATTENTION! The deadline to upload the video message is at 4PM (GMT time) on the day prior to the debate.

If the debate is scheduled to take place on a Monday, please make sure to upload your video messages by Friday. Video messages received past this deadline will not be displayed.

STEP 2. Make sure the video complies with the technical specifications available in the information note.

The video file has to adhere strictly to the time limits:
- Interactive dialogue: 1 minute and 30 seconds
- Panel discussion: 1 minute
- UPR statements: 2 minutes

STEP 3: Submit the video!

NEW NGOs will be able to submit their interest in participation.

Only if attending in person:

Collect your organization’s official badge at the briefing area from Friday (9:30 AM) prior to the session from 2 PM.

Create a new account via https://indico.ic.gc.ca.

Registrations for Oral Statements will open on the 30th of September at 2 pm (CET/UTC).

The registration to all debates will close one day before the meeting in which the respective debate dialogue is scheduled to start.

Confirm your intention to take the floor via email the day before the meeting takes place.

In order to confirm your speaking slot, please send an email to openmeeting.relations@un.org with the subject line:

CONFIRMATION HRC45 - The name of your NGO, in the body of the email, please state clearly:
- The name of your NGO
- The debate(s) for which you are confirming your speaking time.

Before confirming your speaking slot, make sure you will have available access to the Paired Desks feature or you may wish to deliver audio messages.

Refund requests must be made in writing by 4 PM (CET/UTC) on 30th September 2020.